ORCHESTRA CLASS ROSTER

Student	Grade	Instrument	Experience?	Has Instrument?

INSTRUMENT INVENTORY

Instrument	Size	Condition	Description/Number

ORCHESTRA LIBRARY CATALOG

Title	Composer	Level	Score?	Parts Complete?

ADDITIONAL INVENTORY

Item	Quantity	Description
Music Stands		
Tuners		
Metronomes		
Violin E Strings		
Violin A Strings		
Violin D Strings		
Violin G Strings		
Viola A Strings		
Viola D Strings		
Viola G Strings		
Viola C Strings		
Cello A Strings		
Cello D Strings		
Cello G Strings		
Cello C Strings		
Bass G Strings		
Bass D Strings		
Bass A Strings		
Bass E Strings		
Violin Shoulder Rests		
Viola Shoulder Rests		
Cello Rock-Stops		
Bass Rock-Stops		
Spare Violin Pegs		
Spare Viola Pegs		
Spare Cello Pegs		
Spare Violin Bridges		
Spare Viola Bridges		
Spare Cello Bridges		
Spare Bass Bridges		
Assorted Rosins		
Mutes		
Additional		
Additional		
Additional		

Orchestra Booster Announcement (sample)

Greetings!

I wish to welcome all students and their families to join our orchestra family!
Many exciting activities are planned, all of which promise to be educational and fun.

Many of you have talents that will help our orchestra excel.
We appreciate your assistance and sharing your talents with us.

Please accept this invitation to become an orchestra booster.

Our first meeting will take place on instrument tape set-up night.
_____ at _____ in the orchestra room.

I'm looking forward to meeting all of you, working together and making great music!

Sincerely,

Your Name – Title
Contact Information

Orchestra Booster Volunteer Survey (sample)

Name:_____   **Student's name:**_____
Email:_____   **Phone number:** _____

Please check all areas in which you are willing to assist and circle your top preferences.

__ Concert Technical Assistance   __ Concert Reception Committee
__ Concert Programs   __ Fundraising Committee   __ Music Library
__ Website Management   __ Event Planning   __ Clerical Assistance

Do you play a string instrument? ____

Do any of your family members play an instrument? ____

Are you interested in learning to play a string instrument? ____

Please share any additional suggestions below: